



# BANNER REQUEST FORM

A request to hang a banner in the City of Luling must be submitted at least **5 working days** prior to the time the banner is to be hung; there is a \$60.00 fee. Banners with the attached request form should be submitted to the City Secretary at City Hall.

Event Name \_\_\_\_\_

Event Representative \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Requested Dates \_\_\_\_\_

**All banners must be picked up after the event.**

**Banners may not be hung earlier than 30 days prior to the event, and will be removed day after the event.**

----- For official use only -----

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Date \_\_\_\_\_