LULING POLICE DEPARTMENT

Citizen Complaint Process

It is the goal of the Luling Police Department to provide quality and unbiased police service to the entire community. While constantly striving to attain that goal, it is understood that from time to time persons having contact with the Police Department may find the need to lodge a complaint – whether formally or informally against an individual officer, or the Police Department in general. This memorandum sets forth the process for lodging a complaint with the Department.

Informal complaints may be made by phone, by letter, e-mail or in person. In order to file a complaint you may contact the Police Supervisor on duty or by appointment address your concerns to the Chief of Police directly. The address and telephone number for making complaints is:

Luling Police Department
1800 E. Pierce St.
Luling, TX 78648
Main Number (830) 875-5407
E mail: policechief@cityofluling.net

Formal complaints against Police Officers are accepted only in writing and sworn to by the person making the complaint. You may make an appointment with the Chief of Police to arrange and complete the process. Just as persons who are arrested must be notified of the charges against them, Police Officers must also be notified and provided a copy of the complaint prior to any potential employment action. Please pay careful attention to the following provisions:

- **The Department does not accept complaints later than 90 days from the date of the incident related to the complaint,** with the exception to very special cases such as criminal misconduct, or when good cause can be shown making the complaint sooner was not possible or practical. Complaints must be made by a person who "has standing". In other words, the actual recipient of police misconduct, a person who witnesses an unlawful act by a Police Officer, or parents/legal guardians making complaints on behalf of minors.

- A person who wishes to file a complaint involving violations of civil rights may also choose to make his/her complain with the U. S. Department of Justice by contacting your local F.B.I. (Federal Bureau of Investigation) office.

- The Police Department **does not accept complaints in regard to the guilt or innocence of defendants in traffic ticket cases and/or criminal offenses.** Those matters are reserved to the judgment of the proper judicial court for adjudication.

LULING POLICE DEPARTMENT

1800 East Pierce Street
Luling, Texas 78648
830-875-5407 Admin
830-875-2411 Dispatch

Voluntary Statement

(Not Under Arrest)

Case #_____

Date: _____

My name is _____. I am _____ years of age and competent to make this statement. My date of birth is _____ TXDL/ID_____ SSN_____.
My residence is located at _____.
The best contact number for me is_____-_____ My email address is_____.
I am giving this statement to _____, who has identified himself as a Peace Officer for The Luling Police Department.

I UNDERSTAND I AM NOT UNDER ARREST OR BEING DETAINED AGAINST MY WILL AND I AM FREE TO LEAVE AT ANY TIME. I VOLUNTEER THE FOLLOWING INFORMATION AND KNOW THAT IT MAY BE USED FOR WHATEVER PURPOSE IT MAY SERVE. I ALSO UNDERSTAND THAT ANY INTENTIONAL OR KNOWINGLY MADE DECLARATION INTENDED TO DECEIVE ANY LAW ENFORCEMENT AGENCY MAY RESULT IN CRIMINAL ACTIONS PUSUANT TO 37.08 OF THE TEXAS PENAL CODE.

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(Continued)_____

I have read this statement consisting of _____ page(s), each of which bears my initials; and corrections also bear my initials. Under the penalty of perjury I do affirm that all facts and statements contained herein are true and correct.

_____ _____

Signature of Person Giving Statement
(Print name on side of signature)

Date and Time

_____

Signature of Officer
(Print name on side of signature)